

FINAL PLAT APPLICANT'S TECHNICAL CHECKLIST

(For particular details, please see Title 26 L.M.C.)

NAME OF FINAL PLAT: _____

LOCATION: _____

FORM OF FINAL PLAT

- ☐ 16 x 22 - on one sheet if possible - 26.19.010(a)
- ☐ Drawn in black ink or photographed on tracing cloth or mylar - 26.19.010(b)
- ☐ Signatures in black opaque ink - 26.19.010(b)
- ☐ Blank margins of 1/2 inch and outline - 26.19.010(c)
- ☐ Scale of 1:20, 1:30, 1:40, 1:50, 1:60 or 1:100 - sufficient to show all required information clearly - 26.19.010(d)
- ☐ Number and total number of sheets - index sheet if more than two sheets - 26.19.010(e)
- ☐ Boundary of the subdivision shall be indicated - 26.19.010(f)

CERTIFICATES AND ACKNOWLEDGMENTS

- ☐ Owner's acknowledgment and offer of dedication - 26.19.020(a)
- ☐ Surveyor's certificate - 26.19.020(b)
- ☐ Planning Director approval certificate - 26.19.020(c)
- ☐ All affidavits, certificates, acknowledgments, endorsements, dedications and notarial seals as are required by Law and the provisions of this title - 26.19.020(e)

DATA REQUIRED ON THE FINAL PLAT

- ☐ Sufficient data to locate all existing and placed stakes and to locate and retrace all lots, blocks and parcels and the boundary of the subdivision - 26.19.031(a)(1)
- ☐ All dimension shall be to the nearest .01 of a foot - 26.19.031(a)(2)
- ☐ Lot, outlot and block dimensions - 26.19.031(a)(3)
- ☐ Lot, outlot and block designations - 26.19.031(a)(4)
- ☐ Areas reserved for public use - must clearly identify which are private and which are public - 26.19.031(a)(5)
- ☐ If park land for use of public, must have an outlot letter and be included in the dedication - 26.19.031(a)(5)
- ☐ If park land is private, must state so and provide maintenance agreement - 26.19.031(a)(5)
- ☐ Streets, whether public or private must include the following - 26.19.031(a)(5)
 - ☐ Location
 - ☐ Name
 - ☐ Centerline
 - ☐ Centerline radius
 - ☐ Length and interior angle of horizontal curves
 - ☐ Tangent length
 - ☐ Width (right-of-way)
 - ☐ If private, must provide a public access easement
- ☐ Location, width and purpose of all easements - 26.19.031(a)(6)
- ☐ The lowest elevation of openings of buildings and structures subject to flooding along storm water fringe - 26.19.031(a)(7).
- ☐ Location and identification of all section corners - 26.19.031(a)(8)
- ☐ Total number of lots and outlots and total number of acres - 26.19.031(a)(C9)

REQUIRED ON EACH SHEET

- ☐ Name of each Subdivision - 26.19.031(b)(1)
- ☐ Scale - 26.19.031(b)(2)
- ☐ North arrow - 26.19.031(b)(3)
- ☐ Sheet number and total number of sheet comprising the subdivision - 26.19.031(b)(4)
- ☐ Name and number of the Preliminary Plat

ADDITIONAL INFORMATION REQUIRED

- ☐ Species and location of trees for each street & private roadway, including botanical name, size, method of handling and quantity - 26.19.035(c)
- ☐ Proposed located, design and materials for all required landscape screens - 26.19.035(d)

OTHER DOCUMENTS REQUIRED

- ☐ Tax payment status form - 26.11.050(1)
- ☐ Special assessment status form - 26.11.050(2)
- ☐ Certificates of Title or Title Opinion - 26.11.050(2)

CONFORMS TO APPROVED PRELIMINARY PLAT OR APPROVED CUP

- ☐ Meets and bounds description
- ☐ Lot dimensions and configurations
- ☐ Street names
- ☐ Street alignment
- ☐ Reasons for differences

ANY OTHER INFORMATION OR COMMENTS RELATED TO THE FINAL PLAT:

***** If the final plat is based on a preliminary plat, please include the following information *****

- ☐ Interest of the subdivider in surrounding land - 26.19.035(a)(1)
- ☐ All requests for Use Permits, Special Permits, Planned Unit Developments, Changes of Zone and Vacations - 26.19.035(a)(2)
- ☐ Name, telephone number and mailing address of the subdivider and record owner - 26.19.035(a)(3)
- ☐ Street profiles - 26.19.035(b)

Applicant's Signature: _____ Date: _____
